



It starts with Scouts.

SCOUTS CANADA

CHARTER RENEWAL APPLICATION FOR 2016 - 2017

The information to be submitted as one complete package is for
September 1, 2015 to August 31, 2016
other than the Financial Statement which is for August 31, 2015

GROUP DETAILS (Please print clearly)

Group Name: _____

Area: _____

Council: _____

Group Commissioner: _____

Email: _____

Phone No: _____

Group Committee Meeting Location: _____

Time: _____

SPONSOR/PARTNER DETAILS (Please print clearly)

Sponsor/Partner Organization: _____

Address _____

Phone No: _____

City: _____

Postal Code: _____

Sponsor/Partner Representative: _____

Sponsor /Partner Conditions: _____

GROUP BANKING DETAILS (Please print clearly) – List all Accounts operated by the Group – Write NO CHANGE if previously submitted.

Banking Institution: _____

Address: _____

Phone No: _____

City _____

Postal Code: _____

Name of Account(s): (Must include "Scouts Canada" in the name e.g. Scouts Canada - 1st Anywhere Scout Group)

Operating Account: _____

Account #: _____

Operating Account: _____

Account #: _____

Gaming Account: _____

Account #: _____

LIST OF GROUP SIGNING OFFICERS (Minimum of 2 Required)

Group Commissioner: _____	Group Administrator: _____
Group Treasurer: _____	Group Registrar: _____

CHECKLIST OF DOCUMENTS (Please submit as one complete package)

- Year End Financial Statement (August 31, 2015) (If not already submitted by November 30, 2015)
- Bank Statement as at August 31, 2015, for each Account owned by the Group (If not already submitted)
- Minutes of the Group Committee's Annual General Meeting (AGM)
- Group Committee has at least 3 dedicated Non Section Scouters (Indicate how many?)
- Group Health Assessment Completed
- PQS Self-Assessments recorded in myscouts B C S V R

AGREEMENTS

Local Sponsor/Partner Agreement

Having read the responsibilities for Sponsors/Partners as outlined above, I make application to Scouts Canada for a Charter or its renewal on behalf of the named group/section under the auspices of the Sponsoring Body shown on this form.

Sponsor/Partner Representative _____ **Date:** _____

Signature

Group/Section Agreement

We agree that we will ensure that the group/section for which this charter is granted or renewed will operate in accordance with the By-Law, Policies and Procedures of Scouts Canada.

We further confirm that if for any reason, the service of a Scouter in charge of any Section is discontinued; we will immediately notify the Area/Council and endeavor to find a successor. Meanwhile we will assume control of the Section, including all property. This agreement was read at properly constituted Group Committee meeting, and on motion duly carried, a group representative was authorized to sign this agreement on behalf of the Group.

Group Commissioner _____ **Date:** _____

Signature

Area / Council Representative _____ **Date:** _____

Signature

RESPONSIBILITIES FOR SPONSORS/PARTNERS

- To apply annually for renewal of the Group/Section Charter.
- To ensure good relationships and information flow between sponsor/partner, and Scouting group.
- To receive annually through the group committee, the report of the group's activities, including audited financial statements.
- To assist in providing resources to enable the group to promote the goals and ideals of the sponsor/partner and training for leaders in the goals and ideals of the sponsor/partner, in keeping with the mission, principles, program goals and operating policies of Scouts Canada.
- To set the policy in relation to membership in the group, i.e. closed or open group?
- If a religious partner, to establish the policy for the group with respect to religious exercises and/or instruction as a program element in the group. To ensure that this policy is made known to applicants and/or their parents or guardians, as well as making provisions to excuse members on parental or guardians request if membership is open to children and youth of other than the denomination of the church concerned.
- To advise the group committee and, when necessary, rule on fundraising methods if these come in conflict with the goals, ideals, or policies of the sponsor/partner or of Scouts Canada.
- To assist in providing resources, both personnel and other, for the encouragement of the Religion in Life Emblem program and provide for appropriate recognition of recipients of the emblem To ensure adequate meeting facilities are provided for the group/section.
- To establish and additional criteria unique to the sponsor's/partner's requirements regarding the recruitment and appointment of Scouters, Scouters in Training and Activity Leaders.

PROGRAM QUALITY STANDARDS – For Discussion

The standards are there to create an awesome Scouting program! Have open discussions guided by the assessment questions to help your program move forward. There are three parts to the process. First, the standards help set the bar for the Section (Plan). Determine your Section's goals for the program cycles. Follow your plan when you go on your Adventures (Do). As cycles end, assess the experience as a Section and identify areas that lacked in planning while identifying some of the Section's strengths (Review). Repeat the process at every cycle.

Our Scouting program breaks down quite easily into four cycles. Each cycle offers new possibilities. With each new season, we can imagine great new Adventures. Each Section has a series of standards and assessment questions to help evaluate its program. Review these items at every cycle. Make adjustments to the program as needed.

If you have not already done so, please record your cycles assessments in myscouts under your Group Profile.

	Fall	Winter	Spring	Summer
Colony	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Troop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crew	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>